

Payment of Fees

Fees can be paid by check, credit card, e-check, or wire transfer.

By check:

Make checks payable to the Idaho Department of Environmental Quality. Be sure to indicate the type of permit for which you are submitting the required fees.

Send completed application and check to:

Idaho Department of Environmental Quality
Attn: Fiscal Office
1410 N. Hilton
Boise, ID 83706

By credit card or e-check:

Credit card and e-check payments can be made through the Access Idaho website: <https://www.accessidaho.org/ai/payport/online/deq/index.html>

A convenience fee of 3% applies to credit card payments, while a fee of \$5 applies to e-check payments.

By bank wire transfer:

To arrange for a wire transfer, contact Claudia Clark in the DEQ Fiscal Office:
claudia.clark@deq.idaho.gov
(208) 373-0172



**Payment is due in full
July 1 of each year.**

Categories of Air Quality Permits

The Department of Environmental Quality (DEQ) is responsible for protecting Idaho's air quality. Issuing permits to sources of air emissions is one of the ways DEQ fulfills this responsibility. Permits set the operating conditions for facilities that generate air pollution. DEQ issues four categories of air quality permits:

- **Permit to Construct**
An air quality permit to construct (PTC) is required prior to constructing or modifying buildings, structures, and installations that emit, or may emit, air pollutants.
- **Tier II Operating Permit**
A Tier II operating permit is required for existing buildings, structures, and installations that emit, or may emit, small amounts of pollutants into the air and facilities that restrict their operations to avoid more extensive Tier I permitting requirements.
- **Tier I (Title V) Operating Permit**
A Tier I operating permit (also known as a Title V operating permit) is required by the federal Clean Air Act for facilities that typically emit, or may emit, large amounts of pollutants into the air and for certain other facilities that are subject to federal air quality standards.
- **Permit by Rule Registrations**
A permit by rule (PBR) is a provision of the rules under which a facility or source may voluntarily register with DEQ and meet specific requirements for a particular source of air pollution. Once registered, the facility is deemed to have a permit, thereby authorizing construction without the need to first obtain a PTC.

**Contact the Air Quality
Permitting Hotline to schedule a
pre-application meeting.
(1-877-573-7648)**

For More Information

Idaho Department of Environmental Quality

State Office
1410 N. Hilton
Boise, ID 83706
(208) 373-0502

Air Quality Permitting Hotline
1-877-5PERMIT (1-877-573-7648)

Regional Offices

Boise
1445 N. Orchard
Boise, ID 83706
(208) 373-0550
toll-free: (888) 800-3480

Coeur d'Alene
2110 Ironwood Parkway
Coeur d'Alene, ID 83814
(208) 769-1422
toll-free: (877) 370-0017

Idaho Falls
900 N. Skyline, Suite B
Idaho Falls, ID 83402
(208) 528-2650
toll-free: (800) 232-4635

Lewiston
1118 F Street
Lewiston, ID 83501
(208) 799-4370
toll-free: (877) 541-3304

Pocatello
444 Hospital Way #300
Pocatello, ID 83201
(208) 236-6160
toll-free: (888) 655-6160

Twin Falls
650 Addison Ave. W,
Suite 110
Twin Falls, ID 83301
(208) 736-2190
toll-free: (800) 270-1663

Web Resources

Air Quality Permitting
www.deq.idaho.gov/air-permitting-overview

Permit to Construct
www.deq.idaho.gov/air-permit-to-construct

Permit by Rule
www.deq.idaho.gov/air-permit-by-rule

Tier I Permit
www.deq.idaho.gov/air-tier-one

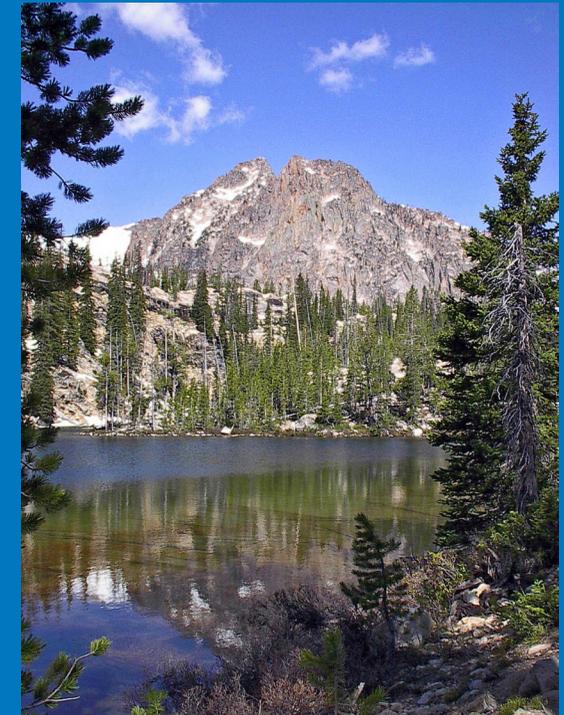
Tier II Permit
www.deq.idaho.gov/air-tier-two

Rules for Control of Air Pollution in Idaho
www.adminrules.idaho.gov/rules/current/58/0101.pdf



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Air Quality Permitting in Idaho



Courtesy of Idaho Tourism



**Idaho Department of
Environmental Quality**
www.deq.idaho.gov



Permit to Construct

Application Fee

An application fee of \$1,000 is required with any PTC application submitted to DEQ. Application processing will not begin until the fee has been received.

Processing Fee

A PTC processing fee is assessed for each PTC issued, based on the increase in air pollution emissions resulting from the permitted project. DEQ calculates and assesses processing fees according to the following schedule (fugitive emissions are excluded):

Permit to Construct	Fee	Payment
General Permit ^a	\$500	Submit upon receipt of DEQ assessment. Must be paid in full before the final permit will be issued.
Emissions < 1 ton per year	\$1,000	
Emissions = 1–10 tons per year	\$2,500	
Emissions = 1–100 tons per year	\$5,000	
Emissions > 100 tons per year (exempt under IDAPA 58.01.01.205.04) ^b	\$7,500	
Emissions > 100 tons per year (not exempt under IDAPA 58.01.01.205.04) ^b	\$10,000	
Modification with no engineering analysis	\$250	

a. General permit facilities include portable concrete batch plants, hot mix asphalt plants, and rock-crushing plants.

b. IDAPA 58.01.01.205.04 lists sources exempt from the permit requirements for new facilities or major modifications in attainment or unclassifiable areas.

Exceptions

PTC application and processing fees are not required for the following:

- Exempted sources listed in Idaho's Administrative Code (IDAPA 58.01.01.220–223)
- Changes to correct typographical errors
- Changes in name or ownership of the permit holder when DEQ determines no other review or analysis is required (IDAPA 58.01.01.209.06)

Tier II Operating Permit

Application Fee

No application fee is required for a Tier II permit application.

Processing Fee

A Tier II processing fee is assessed for each Tier II permit issued, based on emissions. DEQ calculates and assesses the fees according to the following schedule (fugitive emissions are excluded):

Tier II	Fee	Payment
General Permit ^a	\$500	Must be paid in full within 45 days of receipt of DEQ assessment. Interest accrues if unpaid after 45 days.
Emissions < 1 ton per year	\$1,000	
Emissions = 1–10 tons per year	\$2,500	
Emissions = 1–100 tons per year	\$5,000	
Emissions > 100 tons per year	\$10,000	
Synthetic minor sources with emissions below major source threshold	\$10,000	

a. General permit facilities include portable concrete batch plants, hot mix asphalt plants, and rock-crushing plants.

Exceptions

If DEQ determines no other review or analysis is required, the Tier II operating permit processing fee is not required for the following situations:

- A PTC issued within the last 5 years is rolled into a Tier II operating permit
- Changes to correct typographical errors
- Changes in the name or ownership of the permit holder
- A synthetic minor permit is issued and DEQ's processing costs can be charged against the permittee's Tier I operating permit fees

This brochure provides a summary of permit fee requirements and is not intended to be all-inclusive. Detailed requirements are outlined in DEQ's Rules for the Control of Air Pollution in Idaho (IDAPA 58.01.01).

Tier I (Title V) Operating Permit

The Tier I operating permit fee applies to all major facilities as defined in IDAPA 58.01.01.008. It includes a registration fee, a fee-for-service, and a per-ton fee, all of which are assessed annually. The registration fee and per-ton fee are based on the actual amount of emissions of the following regulated air pollutants: sulfur oxides (SO_x), nitrogen oxides (NO_x), particulate matter (PM₁₀), and volatile organic compounds (VOCs). The fee-for-service is assessed for actual time expended and expenses incurred by DEQ.

Annual Registration Fee

The registration fee for Tier I operating permits is assessed according to the following schedule:

Emissions	Fee
At least 7,000 tons per year	\$71,500
At least 4,500 but less than 7,000 tons per year	\$42,900
At least 3,000 but less than 4,500 tons per year	\$28,600
At least 1,000 but less than 3,000 tons per year	\$22,750
At least 500 but less than 1,000 tons per year	\$11,050
At least 200 but less than 500 tons per year	\$7,150
Less than 200 tons per year	\$3,575

Fee-for-Service

A fee-for-service is required when Tier I sources request a permit renewal or modification or when they receive program maintenance services. Maintenance services include, but are not limited to, site visits, responses to public inquiries, responses to site questions, and emission test reviews.

The fee-for-service is assessed for actual time expended and expenses incurred by DEQ in the previous calendar year, not to exceed \$20,000 per facility per year.

Annual Per-Ton Fee

The annual fee for Tier I operating permits is \$39.48 per ton of regulated air pollutants. Fees are capped as follows:

Emissions	Fee
At least 4,500 tons per year	\$143,500
At least 3,000, but less than 4,500 tons per year	\$71,500
At least 1,000, but less than 3,000 tons per year	\$35,100
At least 500, but less than 1,000 tons per year	\$25,025
At least 200, but less than 500 tons per year	\$10,725
Less than 200 tons per year	\$3,575

Exceptions

Any source exempt under IDAPA 58.01.01.396 may not be subject to certain Tier I operating permit fees. Certain sources may qualify for deferral from the Tier I operating permit program under IDAPA 58.01.01.301 and, therefore, are not subject to Tier I fees until such time that a Tier I application or Tier I permit is required for the source.

Permit by Rule (PBR) Registration

The opportunity to obtain a PBR is available to nonmetallic mineral processing plants (portable rock-crushing facilities) and certain sized dairy farms. For rock-crushing facilities, a \$250 registration fee must be submitted with the registration form. For dairy farms, no registration fee is required.

